

SUBJECT: ELIGIBILITY REQUIREMENTS/ROUTING

Regular transportation shall be transportation to and from school once daily and shall be provided according to the following guidelines:

a) Traveling Distance to School

Children living in the District will be entitled to transportation between their bus stop and public or private schools located within the District providing the distance from their bus stop to school is equal to or greater than that shown on the following table:

<u>Grade Level</u>	<u>Distance</u>
Grades K-6	Transportation Provided
Grades 7-12	1 mile

Pick up points in the Villages of Union Springs and Cayuga will be established by the Transportation Director.

b) Bus Stops**1. General Guidelines**

- (a) For the purpose of grouping students and reducing bus stops, students can be expected to walk to bus stops as per the following table:

<u>Grade Level</u>	<u>Distance</u>
Grades K-6	.4 mile
Grades 7-12	.4 mile

- (b) The maximum number of pupils at a bus stop is 25. Approximately 10 to 15 pupils will be the usual number scheduled for pickup at any one point.
- (c) Transportation will not be provided on highways that have not been dedicated and/or maintained by town, county, and/or state highway departments in their entirety.
- (d) Transportation will not be provided when unsafe road conditions exist.
- (e) Students are expected to be at bus stop at the time the bus arrives. Parents are responsible for the conduct and safety of students to or from the bus stop and at the bus stop.

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SUBJECT: ELIGIBILITY REQUIREMENTS/ROUTING (Cont'd.)**2. Major Highways**

Only those highways maintained by the New York State Department of Transportation will be considered major highways. In order to avoid frequent stops, children on major highways are expected to walk to a designated bus stop not exceeding the following distances:

<u>Grade Level</u>	<u>Distance</u>
Grades K-6	.1 mile
Grades 7-12	.2 mile

All loading and unloading along Route 5 & 20 will be accomplished at the pupil's resident side of the street.

Exception may be permitted after the parent provides a written request to have their child dropped off opposite the resident side of the street. Approval of the request will be provided by the Transportation Director only if the stop is determined safe.

3. Spurs

A spur is defined as a portion of a bus route in a situation where the bus proceeds a short distance on a second road, turns around and returns to the original road.

In order to avoid spurs of very short distance in the rural area, children will be expected to walk to a designated bus stop not exceeding the following distances:

<u>Grade Level</u>	<u>Distance</u>
Grades K-6	.25 mile
Grades 7-12	.5 mile

Spurs longer than the above will be provided if a suitable turnaround is available and maintained.

The following criteria will be applied to determine if a waiver can be given as it pertains to Subdivision 3-Spurs of the Transportation Policy:

- (a) The isolation of the location. Is the pick-up point out of sight of the residence, and is the child alone at the bus stop?
- (b) The accessibility of a turnaround. Is there an adequate turnaround at the residence where the child is to be picked up?

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- (c) The safety of the turnaround. Will the owner agree to keep the turnaround clear of snow during the winter months?
 - (d) The impact on the length of the bus run. Students will be delivered to and from school in a reasonable time. Have reminded some owners about keeping turn-around clear of snow.
 - (e) The condition of the road. The road cannot pose a hazardous condition for the bus or the student passengers. This determination will be made by the Transportation Director.
4. Extracurricular transportation for students participating in athletic practices or remedial education will be transported to a drop off point no greater than .5 miles from the student's home.